



Joint Occupational Health & Safety Committee

Wednesday June 28th, 2023, 1:15 pm to 2:30 pm

Location – Support Services Building 4210

MINUTES

Start Time: 1:19 pm

1. Land Acknowledgement

2. Approval of the Agenda

- Approved

3. Approval of Minutes from previous meeting (May 10th, 2023)

- Approved – with revisions

4. Business arising from previous meeting

4.1 Campus Updates

- Health Safety and Well-Being provided an update to the committee regarding the modules in use and in development for WorkSafe@Western.
- Committee discussed maintaining continuity with currently used practices for chemical inventories, inspections and management of inspection actions. As campus community starts to use the new platform more frequently support will be needed to assist users.
- Rollout of inspection modules has gone well. Campus members are being educated on how to manage requested actions.

5. Review and Assess Trends

5.1 Accident/Injury Report

- As of the end of May 2023, 170 incidents have been reported on campus: 97 First Aid related incidents, 29 Lost Time related incidents, 34 Health Care related incidents and 10 Near miss/Hazard reports.
- In May 2023, Facilities Management accounted for 32% reports, Animal Care for 13% of reports, Western Libraries 10%, with the balance of the reports came from 12 other units on campus.
- When compared to historical data from 2021 and 2022, May incidents were slightly higher. This could be attributed to an increased return to work on campus.

5.2 Critical injuries

- An incident on June 6th 2023 resulted in a fracture of an arm. MOL visited the site and there were no orders for campus as a result of the investigation

5.3 Workplace Inspections

- Data from May 9th 2023 – June 27th.

- 12 inspection dates completed in 24 business.
- 163 items found for corrective action by units inspected.
- Reportable Items.
 - 57 orders are open for actions
 - 11 items past due
- Health Safety and Well-Being commented the number of actions for resolution have increased relative to the previous system due to the system's ability to do direct assignment of a location related to the issue identified. In the long term this will be a better method to manage compliance with regulations

5.4 Work Refusals

- None to report.

5.5 Safety Recommendations Submitted to the JOHSC

- None to report.

5.6 Workplace Violence and Harassment Report (Bill 168)

- No updates.

6. New Business

6.1 Term of Reference Review

- Committee reviewed the terms of reference
- **Action item: Updated Terms of reference posted HSW website**

6.2 Inspection Procedures

- Documentation for internal inspection program and supporting checklists for inspection reviewed
- Committee suggestions incorporated
- **Action item: Updated Procedures posted on HSW website**
- Use of WorkSafe@Western platform is a change management item for members of campus.

6.3 Proposed Meeting schedule for 2023-2024

- Committee reviewed and approved proposed schedule of meetings for the 2023-2024 academic year

6.4 Policy Update Process

- Health Safety and Well-Being advised that corporate policies for health and safety, workplace violence and harassment are under review and the JOHSC will be included in the revision process at meetings in the fall of 2023.
- Target date finalizing for updating policies is November 2023.

7. Adjournment

End Time: 2:24 pm

Upcoming Meeting Dates

2023- August 30th, October 11th, November 15th, December 13th

2024- January 24th , March 6th , April 10th , May 22nd , June 26th

Worker Representatives (Attendees in bold)

Barry Fletcher, CUPE 2361 (Alternate)

Caitlin Corcoran, UWOSA

Cindi Talbot, SAGE

Cleusa De Oliveira, UWOSA

Darryl Stanley, CUPE 2361

Felix Lee, UWOFA

George Dugbartey, PSAC 610

Gurpreet Dhami, PMA

Jeff Van Haarlem, OPSEU

Lesley Oliver, PMA (Alternate)

Lewis Pellar, IUOE

Peter Chidiac, UWOFA

Sandy Pavia, CUPE2692

Stephen Crowe, IUOE (Alternate)

Employer Representatives

Bryan Wakefield

Carrie Schnurr

Chris Bumbacco

Mike Gaylard

Resources

Fadi Al Jallad

Jane O'Brien

Jean-Claude Aubin

Kyle Pollard

Louise Koza